

NAME

OFFICE

NPIC

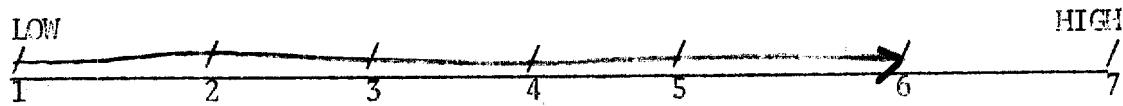
ADMINISTRATION DIRECTORATE REVIEW: TRENDS AND HIGHLIGHTS

Evaluation

Course Objective:

The objective of this course is to update DDA Careerists' awareness and understanding of current activities, problems and trends in the Administration Directorate and its components.

1. Please indicate on the scale below the degree to which the course met its objective:



2. What part of the course did you find the most useful?

The entire course was good, however, I have been better, but I found the information on computer support, the film on printing & the areas of communication most useful.

3. What part of the course did you find the least useful?

N/A all very useful & informative.

4. Please describe how the course benefited you.

It gave me an overall idea of how the whole Agency works & gave me a much more objective view of the agency.

5. What suggestions do you have for improving this course?

Offer course to employees after being with the Agency for about 1 year. Have moveable microphones on tables or have person asking questions stand. Speaker could repeat questions asked from floor. Voices aren't being heard usually from floor. Overall good to the other. The course overall was great.